

**GOVERNMENT OF NAGALAND
OFFICE OF THE DEPUTY COMMISSIONER
MON :: NAGALAND**

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ORDER

No. DC/MON/LAND REV/2026/ 906511
Mon, dated the 15th February 2026

Sub: Requirement of Documents for Mutation of Site Permit

In order to process applications for mutation of Site Permit under Mon District, all applicants are hereby directed to submit the following required documents along with their application:

1. *Individual application addressed to the Deputy Commissioner, Mon*
2. *Copy of Sale Deed / Gift Deed (whichever is applicable)*
3. *No Objection Certificate / Certification from the concerned Ward Authority*
4. *Photocopy of the concerned Site Permit*
5. *Two (2) recent passport size photographs*
6. *Valid Proof of Identity (Aadhaar Card/Voter ID/Driving License or any Government issued ID)*

All concerned are instructed to ensure submission of complete documents to avoid delay in processing of mutation cases.

Further, upon receipt and verification of the required documents, a public notice shall be issued allowing a period of **fifteen (15) days** for submission of any claim or objection from concerned parties. In the absence of any claim or objection within the stipulated period, the mutation process shall be proceeded as per established rules and procedures.

This order shall come into force with immediate effect.




(WENNYEI KONYAK) NCS
Deputy Commissioner
Mon :: Nagaland